



Health & Safety Policy and Documents.

1. H&S Policy
2. Risk Assessments
3. Liability
4. Safety Map




Brinkworth Golf Club – Health & Safety Policy.

Statement of Intent.

Brinkworth Golf club is committed to ensuring the health, safety and welfare of employees, members, visitors and contractors. We aim to comply with all relevant UK health and safety legislation and follow guidance issued by the health and safety Executive.

The club will:

- Provide a safe environment for golf, leisure and hospitality.
- Identify hazards and control risks through risk assessments.
- Provide information, instruction and supervision to staff.
- Maintain safe equipment and facilities.
- Review safety procedures annually.

Signed: 

Club Manager/Owner : Justin Witchard

Date: 30/03/2026

Responsibilities:

Club Owner/Manager

Responsible for:

- Implementing the Health & Safety Policy
- Ensuring Risk assessments are completed
- Maintaining safety records
- Ensuring staff training

Staff

Must:

- Work safely
- Follow safety procedures
- Report hazards or accidents

Members and Visitors

Must:

- Follow course rules
- Observe safety signage
- Use buggies responsibly

Safety Arrangements

The club manages safety through:

- Risk assessments
- Equipment maintenance checks
- Incident reporting
- Staff training
- Food Safety Procedures

- Fires safety Procedures
- Risk assessments are reviewed **annually or after incidents**



RISK ASSESSMENTS

Brinkworth Golf Club

Prepared by: Justin Whitchard

Position: Owner

Date: 30/03/2026

Review Date: _____

RISK ASSESSMENT

Activity: Golf Play

Location: Entire Course

Assessment Number: RA1

Assessed by: Justin Whitchard

Date: 03/30/2026

Review Date: 03/30/2027

HAZARD	WHO	BEFORE	CONTROLS	AFTER
Striking other players	Golfers	MEDIUM	Do not play until clear	LOW
Mis-Hit Shots	Public/Golfers	MEDIUM	Warning Signage	LOW
Poor Awareness	All	MEDIUM	First Tee rules at clubhouse and Local rules on Scorecard	LOW


Additional Controls Required

Any changes to Local rules will go up on the board outside of the clubhouse to make golfers aware of local rule changes on the day.

A QR code is implemented on Scorecards and clubhouse board to allow golfers access to daily changes.

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Play Near Boundaries

Location: Entire Course

Assessment Number: RA2

Assessed by: Justin Whitchard

Date: 03/30/2026

Review Date: 03/30/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Ball hitting houses	Residents	MEDIUM	- Out of Bounds clearly signed. - Out of Bounds on shown on Scorecard - "FORE" To be shouted when ball heads towards houses.	LOW
Property Damage	Homeowners	MEDIUM	Warning Signage	LOW
Injury to public	Public	MEDIUM	"FORE" rule enforced	LOW

Additional Controls Required

- Hole 10 and 11 and 18 are higher risk holes for resident's houses.
- Monitoring of incidents will take place throughout the year if frequency increases, we will consider netting in appropriate places

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Road crossing

Location: Entire Course

Assessment Number: RA3

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Ball hitting vehicles	Drivers	MEDIUM	Warning signs	LOW
Golfers hit by vehicle	Golfers	HIGH	- Crossing rules - Signage	LOW
Distraction	All	MEDIUM	Designated crossing points	LOW

Additional Controls Required

- Designated crossing points identified
- Players instructed to give way to vehicles
- Warning signage installed both directions
- Visibility checked regularly
- Local rule in place and on scorecard

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Public access

Location: Entire Course

Assessment Number: RA4

Assessed by: Justin Whitchard

Date: 03/30/2026

Review Date: 03/30/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Walkers on course	Public	MEDIUM	Signage	LOW
Dogs	Golfers/Public	LOW	Notices	LOW
Unaware public entering course	Public	MEDIUM	- Public footpath clearly marked - Directional signage in place	LOW
Walkers struck by balls	Public	HIGH	- Clear signage at all entry points - Bell warning system when blind fairways used - Players instructed to check before playing - "FORE" Rule enforced	LOW

Additional Controls Required

None

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Slips & Trips

Location: Entire Course

Assessment Number: RA5

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Uneven Ground	Golfers	MEDIUM	Inspections	LOW
Wet/Frozen Ground	Golfers	MEDIUM	Awareness signage at clubhouse	LOW

Additional Controls Required

- In adverse weather conditions a course inspection will take place before any persons are allowed onto the course.
- If deemed unsafe the course will close.

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Trees and Natural Hazards

Location: Entire Course

Assessment Number: RA6

Assessed by: Justin whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Falling Branches	Golfers	MEDIUM	Tree inspections	LOW
Roots/Trips	Golfers	MEDIUM	Maintenance	LOW
Deep water	Golfers	MEDIUM	Clear signage	LOW
Tee Boxes	Golfers	MEDIUM	No buggies or trolleys allowed on boxes	LOW

Additional Controls Required

- All natural Hazards will be marked by red stakes.
- Any Ground under repair from the course will be clearly marked and GUR in place.
- Any workers on course during playing hours to wear High Vis and Golfers to give way to workers.

Sign Off

Assessed by: Justin Witchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Weather

Location: Entire Course

Assessment Number: RA7

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Lightning	Golfers	HIGH	A claxon will sound from the clubhouse to tell golfers to come into the clubhouse immediately	LOW
High Winds	Golfers	MEDIUM	Course closure if required	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Buggy Use

Location: Entire Course

Assessment Number: RA8

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Overtuning	Users	MEDIUM	Speed limits	LOW
Collisions	Users	MEDIUM	Marked routes	LOW
Unsafe Use	Users	MEDIUM	User agreement	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Buggy storage, fuel and charging

Location: Buggy storage area/ Maintenance area

Assessment Number: RA9

Assessed by: Justin Whitchard

Date: 03/30/2026


Review Date: 03/30/2027

HAZARD	WHO	BEFORE	CONTROLS	AFTER
Battery fire (Electric buggies)	Staff	MEDIUM	- Designated charging area - Manufacturer – approved chargers only	LOW
Overcharging / faulty equipment	Staff	MEDIUM	- Regular visual checks - Damaged units removed from use	LOW
Fuel fire	Staff	HIGH	- Fuel stored safely - No smoking policy enforced	LOW
Fuel spills	Staff	MEDIUM	- Keep areas tidy - Cables managed	LOW
Poor Ventilation	Staff	MEDIUM	Store/refuel in well-ventilated area	LOW

Additional Controls Required

- Electric Buggies charged only in designated area
- Charging equipment checked regularly for damage
- Petrol stored in approved containers only
- Refuelling carried out away from ignition sources
- “No Smoking” signage displayed in storage/refuelling area
- Spill kit available and staff aware of location

Sign Off Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Grounds Machinery

Location: Entire Course

Assessment Number: RA10

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Blades	Staff	HIGH	Training + PPE	LOW
Noise	Staff	MEDIUM	Ear protection	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Clubhouse Slips

Location: Clubhouse

Assessment Number: RA11

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Wet floors	All	MEDIUM	Floor mats	LOW
Spills	Staff	LOW	Cleaning routine	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Bar Operations

Location: Clubhouse

Assessment Number: RA12

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Glass breakage	Staff	LOW	Safe handling	LOW
Intoxication	Staff	MEDIUM	Responsible service	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Kitchen

Location: Clubhouse

Assessment Number: RA13

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Burns	Staff	MEDIUM	Training	LOW
Cuts	Staff	MEDIUM	Knife safety	LOW
Hygiene	Customers	MEDIUM	Cleaning procedures	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Manual Handling

Location: Clubhouse

Assessment Number: RA14

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Lifting Kegs	Staff	MEDIUM	Training	LOW
Stock movement	Staff	LOW	Safe Technique	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Contractors

Location: Entire course

Assessment Number: RA15

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Unsafe work	Public	MEDIUM	Sign-in system	LOW
Equipment Hazards	ALL	MEDIUM	Supervision	LOW

Additional Controls Required

NONE

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Public Footpath Interaction
Location: Footpath adjacent to course
Assessment Number: RA16


Assessed by: Justin Whitchard
Date: 30/03/2026
Review Date: 30/03/2027

HAZARD	WHO	BEFORE	CONTROLS	AFTER
Walkers struck by balls	Public	HIGH	<ul style="list-style-type: none"> - Clear signage at all entry points - Bell warning system when blind fairways used - Players instructed to check before playing - "FORE" Rule enforced 	LOW
Unaware public entering course	Public	MEDIUM	<ul style="list-style-type: none"> - Public footpath clearly marked - Directional signage in place 	LOW
Dogs/Unpredictable behaviour	Public/Golfers	MEDIUM	<ul style="list-style-type: none"> - Awareness signage - Players instructed to wait until clear 	LOW

Additional Controls Required

- Regular checks of signage visibility
- Monitoring of incidents involving public access

Sign Off

Assessed by: Justin Whitchard
 Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Car Park Use

Location: Clubhouse Car Park

Assessment Number: RA17

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Vehicle Movement/Collision	Public/Staff	MEDIUM	- Clear parking layout - Low speed environment	LOW
Reversing Vehicles	Public	MEDIUM	- Awareness signage - Drivers responsible for safe manoeuvring	LOW
Slips/Uneven ground	Public	MEDIUM	- Surface maintained - Inspections carried out	LOW

Additional Controls Required

- Periodic inspections of car park surface

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Water Hazards

Location: Ponds / Water features

Assessment Number: RA18

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Drowning risk	Public/Golfers	HIGH	- Warning signage ('deep water') - Life ring available	LOW
Slips near banks	Public/Golfers	MEDIUM	- Natural boundaries maintained - Awareness signage	LOW
Ball Retrieval risk	Golfers	MEDIUM	- Players discouraged from entering water	LOW

Additional Controls Required

- Regular checks of life saving equipment

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Bridges / Crossings

Location: Course Bridges

Assessment Number: RA19

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Slips (wet surface)	Public/Golfers	MEDIUM	- Anti slip surface (where possible) - Regular inspection	LOW
Falls from bridge	Public/Golfers	MEDIUM	- Clearly defined crossing - Edge awareness	LOW
Structural failure	Golfers	MEDIUM	- Routine inspection - Maintenance carried out	LOW

Additional Controls Required

- Bridge condition logged periodically

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RISK ASSESSMENT

Activity: Perimeter security

Location: Entrances / Boundaries

Assessment Number: RA20

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027


HAZARD	WHO	BEFORE	CONTROLS	AFTER
Trespassing	Public	MEDIUM	- Gates and fencing - Private property signage	LOW
Access to equipment/Machinery	Public	MEDIUM	- Restricted areas - Equipment stored securely	LOW
Public entering unsafe areas	Public	MEDIUM	- Boundary awareness signage	LOW

Additional Controls Required

- Regular checks of perimeter security

Sign Off

Assessed by: Justin Whitchard

Signature: 

Date: 30/03/2026

RA21 – FIRE RISK ASSESSMENT

Brinkworth Golf Club

Activity: Fire safety management

Location: Clubhouse, kitchen, bar, storage areas, buggy storage

Assessed by: Justin Whitchard

Date: 30/03/2026

Review Date: 30/03/2027

1. Fire Hazards (Sources of Ignition)

Hazard	Location	Risk Level
Electrical equipment	Clubhouse/kitchen	Medium
Cooking appliances	Kitchen	High
Petrol storage (buggies)	Storage area	High
Battery charging (electric buggies)	Charging area	Medium
Smoking materials	External areas	Medium

2. Fuel Sources

Hazard	Location	Risk Level
Paper, furniture	Clubhouse	Medium
Cleaning chemicals	Storage	Low
Fuel (petrol)	Buggy storage	High
Kitchen oils/grease	Kitchen	High

3. People at Risk

- Staff (bar, kitchen, maintenance)
 - Members and visitors
 - Contractors
 - Vulnerable persons (elderly guests, children)
-

4. Existing Fire Control Measures

Control	Details
Fire extinguishers	Located in clubhouse, kitchen, and key areas
Fire exits	Clearly marked and kept clear
Fire signage	Exit signs and safety signage displayed
Electrical safety	Equipment maintained and PAT tested
Smoking control	Designated smoking areas only
Kitchen safety	Cooking supervised, equipment maintained
Fuel storage	Stored in approved containers
Buggy charging	Designated charging area

5. Means of Escape

- Clearly marked fire exits
- Exit routes always kept clear
- Short travel distance to exits from all areas
- External assembly point identified

Assembly Point Location: Car park opposite the clubhouse

6. Fire Detection & Warning

Measure	Status
Smoke alarms	Installed in clubhouse
Alarm system	Manual alert (shout / bell if applicable)
Staff awareness	Staff aware of emergency procedure

7. Fire Fighting Equipment

Equipment	Location
Fire extinguishers	Clubhouse and kitchen
Fire blanket	Kitchen

All equipment:

- Checked regularly
 - Maintained annually
-

8. Training & Procedures

Staff are instructed to:

- Raise alarm immediately
 - Evacuate building
 - Assist others if safe
 - Call emergency services (999)
 - Not re-enter building
-

9. Additional Control Measures Required

NONE

10. Emergency Procedure

In case of fire:


1. Raise alarm
 2. Evacuate building immediately
 3. Call 999
 4. Assemble at designated point
 5. Do not re-enter
-

11. Risk Rating

Before Controls: High
After Controls: Low

Sign Off

Assessed by: Justin Witchard

Signature: 

Date: 30/03/2026

Next Review Date: 30/03/2027



LIABILITY & TERMS OF USE

Brinkworth Golf Club

TERMS & CONDITIONS OF PLAY (CORE DOCUMENT)

Terms of Play & Assumption of Risk

By entering and playing at **Brinkworth Golf Club**, all players and visitors acknowledge and accept the following:

Inherent Risk

Golf is a sport involving inherent risks, including:

- Being struck by golf balls or clubs
- Uneven ground and natural hazards
- Interaction with roads, vehicles, and nearby properties

Player Responsibility

All players must:

- Ensure it is safe before playing a shot
- Not play until the group ahead is out of range
- Shout **“FORE”** where appropriate
- Follow all signage and local rules

Course-Specific Risks

Players acknowledge that:

- **A road runs through the course** and vehicles have priority
- **Residential properties border parts of the course**
- Golf balls may leave the course boundary

Limitation of Liability

The club takes reasonable steps to ensure safety but cannot eliminate all risks associated with the game of golf.

Players accept responsibility for:

- Their own safety
- Their actions while on the course
- Any damage or injury caused by their play

Compliance

Failure to follow safety rules may result in:

- Removal from the course
- Suspension of playing privileges

GOLF BALL LIABILITY POLICY

Golf Ball Safety & Responsibility

Players are responsible for ensuring shots are played safely.

If a player causes:

- Property damage
- Injury to another person

They may be held liable.

Control Measures by Club

The club has implemented:

- Course design considerations
- Warning signage
- Netting where appropriate
- Risk assessments

Incident Reporting

All incidents must be reported immediately to the clubhouse.

BUGGY USER AGREEMENT (SIGNED)

Golf Buggy Terms of Use

All users must:

- Be over 18
- Be capable of safe operation

Rules

- No alcohol while driving
- Follow designated routes
- No reckless driving
- Maximum two passengers

Petrol & Electric Safety

- Refuelling carried out safely
- Charging only in designated areas

Liability

Users are responsible for:

- Safe operation
- Any damage caused

Signature

Name: _____

Signature: _____

Date: _____

MEMBER / VISITOR DISCLAIMER (SHORT VERSION)

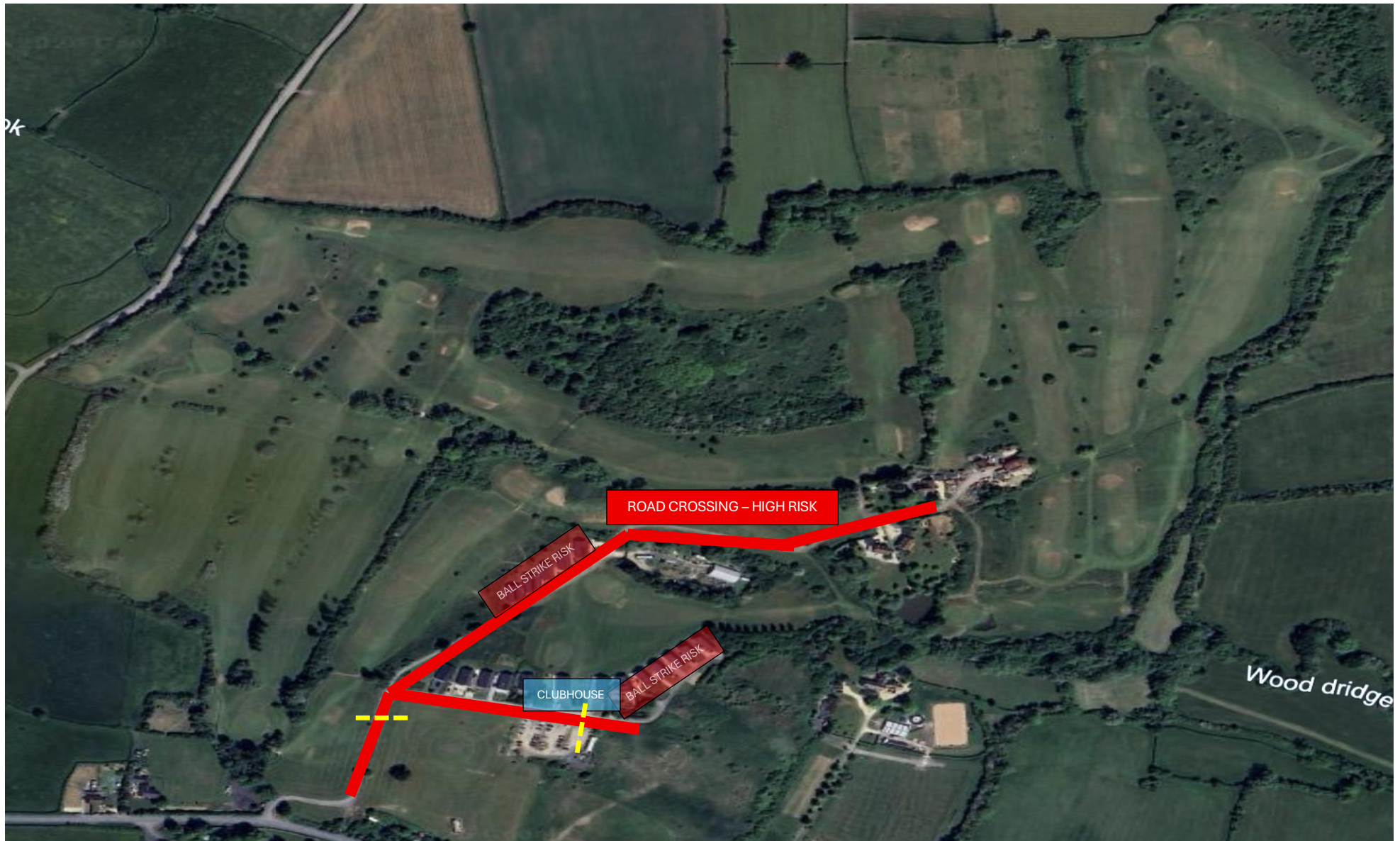
Disclaimer

By playing at **Brinkworth Golf Club**, you accept:

- The inherent risks of golf
- Responsibility for your own safety
- Responsibility for any damage caused

All players must follow club rules and safety signs. This policy is supported by documented risk assessments and safety procedures covering all operational activities

Course Safety & Risk Management Map



— - Road running through course | **■** - Ball Strike Area | **■** - Clubhouse/Buggy charging | **- - -** - Pedestrian Crossing



Signage and Safety Evidence

1. Deep water



2. Out of bounds posts



3. Ground under repair signage



4. Bridge Crossings



5. Car park signage



6. Maintenance and works on course



7. 1st Tee signage and Liability sign



8. Bell system in place



9. footpath markers



10. Boundary signage

